



Assignment Description

Construction Site-Supervisor

Assignment:

Volunteer Site-Supervisor for Central Vermont Habitat for Humanity, Inc.; Build located in Randolph, VT. One part-time volunteer position available to join small team of leaders; 2 days a week preferred

Qualifications:

The candidate(s) will have background in all phases of residential construction, including craftsmanship and carpentry skills. Organizational skills and experience managing construction projects is a must. Good communication and leadership skills are necessary to instruct unskilled volunteers in construction methods.

Duties & Responsibilities:

- Acts in partnership with the Building Committee. Reports to Executive Director.
- Follows design plans and works with Efficiency Vermont Consultant, meets energy efficient standards set by the building committee and Efficiency Vermont.
- Monitors the job for having the right amount of material and subcontractors on the job at all times.
- Inspects each phase of work to determine acceptable quality and that each trade is finished on schedule.
- Participates in a two-day OSHA Competent Person Safety Training, paid for by the affiliate.
- Maintains a safe working environment and follows all safety procedures. Provides appropriate supervision and training of volunteers on the job site. Keep daily log of activity & volunteer training, as required by Habitat for Humanity International.
- Works with the Partner Family on an as-needed basis.
- Accountable for the job until 100% complete and sold to homeowner.
- Willing to agree to a criminal record background check.

Please use the contact information below to request an application or find one at www.centralvermonthabitat.org

Central Vermont Habitat for Humanity, Inc. *An affiliate of Habitat for Humanity International*
P.O. Box 837
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Helping families build strength, stability, and self-reliance through shelter.